





MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

SUB-SECTION A - LOSS OR DAMAGE

Defined Events

Loss of or damage to any vehicle described in the schedule and its accessories and spare parts whilst thereon. In addition, if such vehicle is disabled by reason of any loss or damage insured hereby, the Company will pay the reasonable cost of protection and removal to the nearest repairers and the Insured may give instructions for repairs to be executed without the previous consent of the Company to the extent of but not exceeding R 7,500.00 provided that a detailed estimate is first obtained and immediately forwarded to the Company. The Company will also pay the reasonable cost of delivery to the Insured after repair of such loss or damage not exceeding the reasonable cost of transport to the permanent address of the Insured in the Republic of South Africa, Namibia, Botswana, Lesotho, Swaziland, Zimbabwe or Malawi.

- the limit of indemnity for each type of vehicle is as stated in the schedule and shall be the maximum amount payable by the Company in respect of such loss or damage but shall not exceed the reasonable market value of the vehicle and its accessories and spare parts at the time of such loss or damage.
- the Company may at its own option repair reinstate or replace such vehicle or any part thereof and/or its accessories and spare parts or may pay in cash the amount of the loss or damage not exceeding the reasonable market value of such vehicle and/or its accessories and/or spare parts at the time of such loss or damage.
- If to the knowledge of the Company the vehicle is the subject of a suspensive sale or similar agreement such payment shall be made to the owner described therein whose receipt shall be a full and final discharge to the Company in respect of such loss or damage.
- in respect of each and every occurrence giving rise to a claim (except a claim resulting from fire lightning or explosion), under this subsection, the Insured shall be responsible for the first amounts payable stated in the schedule (according to the type of vehicle) of any expenditure (or any less expenditure which may be incurred) for which provision is made under this subsection (including any payment in respect of costs expenses and fees) and of any expenditure by the Company in the exercise of any discretion it may have under this insurance. If the expenditure incurred by the company shall include any first amount payable for which the Insured is responsible, such amount shall be paid by the Insured to the Company forthwith.
- The Company shall not be liable for more than the amount stated in the schedule (after deduction of the first amounts payable) in respect of the theft or attempted theft of radios tape players and similar equipment or telephones not supplied by the manufacturers of the vehicle when new

Exceptions to Subsection A

The Company shall not be liable to pay for:

- (a) consequential loss as a result of any cause whatsoever, depreciation in value whether arising from repairs following a defined event or otherwise, wear and tear, mechanical, electronic or electrical breakdowns failures or breakages
- damage to tyres by application of brakes or by road punctures cuts or bursts
- damage to springs/shock absorbers due to inequalities of the road or other surface or to impact with such inequalities (c)
- Detention confiscation or requisition by customs or other officials or authorities.

SUB-SECTION B - LIABILITY TO THIRD PARTIES

Defined Events

Any accident caused by or through or in connection with any vehicle described in the schedule or in connection with the loading and/or unloading of such vehicle against all sums including claimant's costs and expenses which the Insured and/or any passenger shall be come legally liable to pay in respect of:

- death of or bodily injury to any person but excluding death of or bodily injury to any person in the employ of the insured arising from and in the course of such employment or being a member of the same household as the Insured
- damage to property other than property belonging to the Insured or held in trust by or in the custody or control of the Insured or being conveyed by loaded onto or unloaded from such vehicle
- death of or bodily injury to any person being carried in or upon an open vehicle adapted for game viewing purposes and described Definitions 2 (a) (i) and 2 (a) (ii) provided that if such vehicle is travelling on a public road as defined in the National Roads Act No. 54 of 1971 (as amended) it is legally licensed to do so, but excluding death of or bodily injury to any person in the employ of the Insured arising from and in the course of such employment or being a member of the same household as the Insured.

The Company will also (in terms of and subject to the limitations of and for the purposes of this subsection).

- pay all costs and expenses incurred with their written consent and shall be entitled at their discretion to arrange for representation at any inquest or inquiry in respect of any death which may be the subject of any act causing or relating to any event which may be the subject of indemnity under his subsection, provided that the total of the Company's liability under both this extension and Subsection B shall not exceed the limit of indemnity stated to apply to Subsection B.
- indemnify any person who is driving or using such vehicle on the Insured's order or with the Insured's permission provided that
 - (a) such person shall as though he were the Insured observe fulfil and be subject to the terms exceptions and conditions of this insurance in so far as they can apply
 - Such person driving such vehicle has not been refused any motor insurance or continuance thereof by any insurer (b)
 - Indemnity shall not apply in respect of claims made by any member of the same household as such person (c)
 - Such person is not entitled to indemnity under any other policy except of any amount not recoverable there under.







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

- indemnify the Insured while personally driving or using any private type motor car not belonging to him and not leased or hired to him under a lease or suspensive sale agreement, provided the Insured is an individual and has insured hereunder a vehicle being driven or used.
- Indemnify the Insured in respect of liability in connection with the towing by a vehicle (other than for reward) of any other vehicle or trailer (including liability in connection with the towed vehicle or trailer), provided the Company shall not be liable for damage to the towed vehicle or trailer nor to property therein or thereon.

Exceptions to Subsection B

The Company shall not be liable under this subsection in respect of

- So much of any compensation or claim as falls within the scope of any compulsory motor vehicle insurance enactment. This (a) exception shall apply notwithstanding that no insurance under such enactment is in force or has been affected
- (b) death of or injury to any person being carried in or upon or entering or getting onto or alighting from a vehicle described in definition 2 (b), 2 (c), 2 (d) or 2 (e) at the time of the occurrence of the event from which any claim arises (except any person being carried in or upon or entering or getting onto or alighting from a permanently enclosed passenger carrying compartment of a commercial vehicle with a carrying capacity not exceeding 1500kg
- (c) liability arising from the operation, demonstration or use (for purposes other than maintenance or repair of the vehicle) of any tool or plant forming part of or attached to or used in connection with a vehicle or anything manufactured by or contained in any such tool or plant. This exclusion shall not apply to forklift trucks.

Limits of Indemnity

Unless otherwise stated the liability of the Company under this subsection in respect of any one occurrence shall not exceed the limits of indemnity as stated in the schedule.

SUB-SECTION C - EMERGENCY EXPENSES

Defined Events

If an occupant in the specified part of a vehicle described below, in direct connection with such vehicle, sustains bodily injury by violent, accidental, external, external and visible means, the Company will pay to the Insured the emergency expenses incurred as a result of such injury up to R1 000 per injured occupant but not exceeding R20 000 in total for all occupants injured as a result of an occurrence or series of occurrences arising out of one event.

The amount payable under this subsection shall be reduced by any amount recoverable under any workmen's compensation enactment or similar legislation.

The term emergency expenses include any costs incurred to free such injured occupant from such vehicle or to bring such injured occupant to a place where medical treatment can be given.

Defined vehicle but only if it is insured **Under Subsection A of this section**

- Any private type monitor car or motorised Caravan or open vehicles adapted purely For game viewing purposes.
- Any type of insured vehicle other than A bus or taxi

Specified part of vehicle in which the injury must occur

Anywhere inside the vehicle, but in respect of open game drive vehicles anywhere on the Vehicle where proper seats are installed

The permanently enclosed passenger carrying compartment

DEFINITIONS (applicable to sub-sections A, B & C)

The term occurrence shall mean an occurrence or series of occurrences arising from one cause in connection with any one vehicle in respect of which indemnity is provided by this insurance.

Vehicle

The term vehicle shall mean:

- private type motor cars (including station wagons, safari vans, estate cars, open game drive vehicles and (a) (i) the like or similar vehicles designed to seat not more than 7 persons including the driver).
 - Light commercial vehicles with a carrying capacity of less than 3 500 kilograms (including Bakkies and light (ii) delivery vehicles and open game drive vehicles) or vehicles designed to seat 8 or more persons including the driver, being minibuses, kombi's or the like.
- Commercial vehicles with a carrying capacity exceeding 3 500 kilograms and special type vehicles as described in (b) the schedule.
- Motor cycles (including motor scooters and 3-wheeled vehicles)
- Buses (including any vehicle used for business purposes and designed to seat more than 9 persons, including the (d)
- Trailers, i.e. any vehicle without means of self-propulsion designed to be drawn by a self-propelled vehicle, but (e) excluding any parts or accessories not permanently fitted thereto.







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

Any such vehicle being owned by or hired or leased to the Insured, including any such vehicle temporarily operated by the Insured as replacement for any vehicle out of use for the purpose of overhaul, upkeep and/or repair provided that the insurer's maximum liability shall not exceed the lesser

of the market value of the replacement vehicle or the limit of indemnity of the replaced vehicle or the limit of indemnity of the replaced vehicle as stated in the schedule.

EXTENSIONS

1. Contingent liability extension

The company shall not be liable for more than R 2,500,000.00 per event.

The indemnity under Subsection B shall include claims made against:

- the Insured in the event of an accident arising in the course of the business and caused by or through or in connection with any motor vehicle not the property of or provided by the Insured while being used by any partner or director or employee of the insured (hereinafter in this extension referred to as such person)
- any such person in the event of an accident arising in the course of the business and caused by or through or in (b) connection with any motor vehicle not belonging to him or to the Insured or leased or hired by either of them, but only in so far as such person has not been refused any motor insurance or continuance thereof by any insurer.

Provided that:

- All the words in (b) of the exceptions to Subsection B are deleted
- (ii) The Company shall not be liable for loss of or damage to any motor vehicle being used for the purposes and in the manner described in (a) and (b) above
- (iii) The payment by the Insured of subsidies or travelling allowances to such person for the use of his own vehicle for official purposes of the Insured, including the carriage of persons for such purposes, is allowed without prejudice to the insurance by this extension
- (iv) if, at the time of the occurrence of any accident giving rise to a claim under this extension, the Insured or such person as entitled to indemnity under any other policy in respect of the same occurrence, the Company shall not be liable to make any payment hereunder except in respect of any excess beyond the amount payable under such other policy.

Passenger liability extension (if stated in the schedule to be included)

Exception (b) to Subsection B shall not apply to vehicles described in definition 2 (b), other than special types, or in definitions 2 (c), 2 (d) or 2 (e). The limit of indemnity for any one occurrence shall not exceed the amount stated in the schedule.

Unauthorised passenger liability extension (if stated in the schedule to be included)

The indemnity under Subsection B, notwithstanding exception (b) thereto extends to cover the Insured's legal liability for death of or bodily injury to persons while being carried in or upon or entering or getting onto or alighting from any vehicle in contravention of the Insured's instructions to their driver not to carry passengers. The limit of indemnity for any one occurrence shall not exceed the amount stated in the schedule.

Windscreen extension

The provisions of this section relating to first amount payable and no claim rebate shall not apply to any payment for damage to Windscreen glass side or rear glass forming part of any vehicle. Provided that

- No other damage has been caused to the vehicle giving rise to a claim under the policy (a)
- (b) The Insured shall be responsible for the first amount payable stated in the schedule of each and every loss.

Waiver of subrogation rights

For the purposes of this section, the Company waives all rights of subrogation or action which they may have or acquire against any other person to whom the indemnity hereunder applies and each such person shall observe fulfil and be subject to the terms exceptions and conditions (both general and specific) of this insurance in so far as they can apply.

Principals

Notwithstanding specific exception 2 of this section the indemnity under Subsection B extends to indemnify, to the extent required by the conditions of any contract of the Building Industries Federation of South Africa and in connection with any liability arising from the performance of such contract, any principal named in such contract entered into by the Insured for the purposes of the business provided that the liability of the Company shall not exceed the limit of indemnity stated in the schedule.

Cross liabilities

Where more than one Insured is named in the schedule the Company will indemnify each Insured separately and not jointly and any liability arising between such Insured shall be treated as though separate policies had been issued to each, provided that the aggregate liability of the Company shall not exceed the limit of indemnity stated in the schedule.

Riot and strike extension (if stated in the schedule to be included)

Subject otherwise to the terms conditions exclusions exceptions and warranties contained therein this section is extended to cover loss or damage directly occasioned by or through or in consequence of:

civil commotion labour disturbances riot strike or lockout; (i)







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

the act of any lawfully established authority in controlling preventing suppressing or in any other way dealing with any occurrence referred to in (i) above;

Provided that this extension does not cover:

- Loss or damage occurring in the republic of South Africa and Namibia;
- (b) Consequential or indirect loss or damage of any kind or description whatsoever, other than loss of rent if specifically insured:
- Loss or damage resulting from total or partial cessation of work, or the retarding or interruption or cessation of any (c)
- loss or damage occasioned by permanent or temporary dispossession resulting from confiscation commandeering or (d) Requisition by any lawfully constituted authority; (e) loss or damage related to or caused by any occurrence referred to in General exception 1 (A), (ii), (iii), (iv), (v), or (vi) of this Policy or the act of any lawfully established authority in controlling preventing suppressing or in any other way dealing with any such occurrence.

If the Company alleges that by reason of provisos (a), (b), (c), (d) or (e) loss or damage is not covered by this section, the burden of proving the contrary shall rest on the Insured.

Loss of keys extension (if stated in the schedule to be included)

The Company will indemnify the Insured in respect of the cost of replacing locks and keys, including the remote alarm controller and, if necessary, the reprogramming of any coded alarm system of any insured vehicle following upon the disappearance of any key or alarm controller of such vehicle or following upon the Insured having reason to believe that any unauthorised person may be in possession of a duplicate of such key or alarm controller, provided that

- The Company's liability shall not exceed, in respect of any one event, the amount stated in the schedule such amount shall be reduced by the first amount payable stated in the schedule.
- (ii) The provisions of this section relating to first amount payable and No Claim Rebate shall not apply to this extension.

10. Fire extinguishing charges extension

Any costs (not exceeding R10,000) relating to the extinguishing or fighting of fire shall be deemed to be damage to the insured property and shall be payable in addition to any other payment for which the company may be liable in terms of this section, provided the Insured is legally liable for such costs and the insured property was in danger from the fire.

11. Wreckage removal extension (if stated in the schedule to be included)

The cover provided under Subsection A of this section is extended to include costs and expenses incurred by the Insured in respect of the clearing up and removal of debris and wreckage of any insured vehicle following damage to such vehicle by a defined event, provided that, in addition to the limit of indemnity under Subsection A of this section, the limit of the Company's liability under this extension shall not exceed, in respect of any one occurrence, the limit stated in the schedule to apply to this extension.

12. Credit shortfall extension (if stated in the schedule to be included)

If any loss settlement under Subsection A is less than the amount owing to the financier under a current instalment sale or lease agreement, the Company will pay to the Insured and additional amount equal to the shortfall less:

- Any arrears instalments or rentals including interest payable on such arrears
- (b) All refunds of premium for cancellation of any insurance cover relating to the motor vehicle
- (c) The increased instalments or rentals that have been paid had there been no residual capital value at the end of the finance period, calculated to the month in which the claim is settled
- (d) The first amount payable under Subsection A

Provided always that

- The amounts payable shall not exceed the maximum indemnity less the first amount payable under Subsection A (a) (b)
- This endorsement shall not apply to an agreement whereby the amount of any single instalment other than the final residual amount after the initial payment differs by more than 10% from any other instalment
- (c) If such shortfall is as a result of a re-advance under an instalment sale or refinancing in terms of a lease the insurance by this extension shall be void.

13. New for old extension

If within twelve months of the date of purchase as new in the name of the Insured, an insured vehicle as described in Definitions 2 (a) (i) and 2 (a) (ii) is:

- Lost or stolen and not recovered or
- Damaged so that the repairs will cost more than 60% of its list price (including tax) at the date the damage occurred The Company will pay the current purchase price or the cost price to the Insured of such vehicle whichever is the lesser provided this does exceed the limit of indemnity stated in the schedule.

14. Vehicle hire extension (if stated in the schedule to be included)

Applicable only to insured vehicles as described in definitions 2 (a) (i) and 2 (a) (ii)

The company will compensate the Insured for the loss of the Insured's vehicle until the insured's claim is finalised, for a maximum of 30days where the vehicle:

- is damaged and being repaired
- is damaged and not driveable
- is stolen or hijacked
- (b) The Company shall pay for the hire of a similar but not upgraded vehicle, excluding Insurance costs;







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

- The liability of the Company shall not exceed the amount stated in the schedule per day
- The period of hire shall:
 - Commence once the claim is reported to the Company
 - Cover will cease once payment has been made to the Insured in respect of a Total Loss or once the (ii) vehicle is returned to the insured in respect of a Partial Loss

15. Parking facilities and movement of third party vehicles extension (if stated in the schedule to be included)

This section extends to indemnify the insured in respect of accidents caused by or through or in connection with the moving of any vehicle (not owned or borrowed by or hired or leased to the insured) by any person in the employment of the insured or acting on the insured's behalf, provided always that such vehicle was being moved.

- With the authority of any tenant, customer or visitor of the insured or
- (b) In connection with the insured's parking arrangements or
- To facilitate the carrying out of the insured's business (c)

16. Retail value extension (if stated in the schedule to be included)

Defined events 1, 2, 3, 4 & 5 are restated as follows:

Loss or damage to the Vehicle

- If the vehicle or any part of it (including accessories) is lost or damaged the Company will compensate the Insured by 1.1 means of payment or at their choice by repair or replacement
- If, to the Companies knowledge, the vehicle is the subject of a hire purchase or similar agreement, any payment will 1.2 be made to the owner described in the agreement whose receipt will be a complete discharge to the Company.
- 1.3 The maximum amount payable by the Company (except for Emergency Expenses) will be the sum stated in the Policy Schedule or:
 - The retail value (adjusted for mileage and condition) plus 1.3.1
 - The sum insured stated in the Policy Schedule for accessories and spare parts, but not more than the 1.2.2 retail value of such property, whichever is less.
- in respect of each and every occurrence giving rise to a claim under this section the Insured will be responsible for 1.4 the First Amounts Payable as stated in the Policy Schedule.
- 1.5 Retail Value means the retail value of the vehicle (and its accessories sold by the manufacturer as standard) including VAT, at the time of loss or damage.

17. Agreed value - Specialised vehicles (if stated in the schedule to be included)

Defined events 1, 2, 3, 4 & 5 are restated as follows:

Loss or damage to the Vehicle

- 1.1 If the vehicle or any part of it (including accessories) is lost or damaged the Insurer will compensate the Insured by means of payment or at their choice by repair or replacement
- 1.2 If, to the Insurer's knowledge, the vehicle is the subject of a hire purchase or similar agreement, any payment will be made to the owner described in the agreement whose receipt will be a complete discharge to the Insurer.
- 1.3 The maximum amount payable by the Insurer (except for Emergency Expenses) will be the sum stated in the Policy Schedule
 - 1.3.1 The agreed value (adjusted for mileage and condition) plus
 - The sum insured stated in the Policy Schedule for accessories and spare parts, but not more than the agreed value 1.3.2 of such property, whichever is less.
- in respect of each and every occurrence giving rise to a claim under this section the Insured will be responsible for the 1.4 Deductible as stated in the Policy Schedule.
- Agreed Value means the agreed value of the vehicle at the inception of cover and any subsequent renewal of the policy.(and 1.5 its accessories sold by the manufacturer as standard) including any Tax, at the time of loss or damage.

18. Emergency Accommodation

Sub-section A is extended to include the actual and necessary cost of emergency accommodation for the driver and passengers in the event of a private type motor car and/or light delivery vehicle insured in terms of this section of the policy and stated in the schedule, being damaged by an insured peril. The cover is limited to R500 per person but not exceeding R3 000 in the aggregate per event.

19. Excess Waiver (if stated in the schedule to be included)

It is agreed that the basic excess applicable for any single event giving rise to a claim is waived under this extension. This extension does not include any automatic reinstatement of the cover provided hereunder and the excess is waived in respect of a single event only. Reinstatement of excess waiver can be requested by the Insured and can be granted with the permission of the Company at an additional premium. Note this extension specifically excludes any windscreen claim.

Memorandum

Premium adjustment clause

If this section is issued on a non-specified vehicle basis, the Insured shall submit to the Company at the end of each period of insurance a declaration of the total number of vehicles owned hired or leased at such expiry date. The Company shall upon receipt of this declaration make a premium adjustment of 50 percent of the annual rate per vehicle applied to the difference in the number of vehicles at inception or renewal and the number declared.







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

In respect of Subsection B and C only, general exception 1 is deleted and replaced by the following:

This section does not cover war invasion act of foreign enemy hostilities (whether war be declared or not) civil war mutiny insurrection rebellion revolution military or usurped power.

Description of use clause

Use for social domestic and pleasure purposes and use for the business or occupation of the Insured excluding hiring, carriage of passengers for hire or carriage of fare paying passengers (provided that this exclusion shall not apply to passengers being carried in an Insured's vehicle directly in connection with the Insured's business and including damage to such vehicle if so insured) racing speed or other contests, rallies, trails, carriage of explosives or carriage of any load or passengers exceeding the capacity for which it is constructed or licensed to carry or use for any purpose in connection with the motor trade.

The indemnity to the insured in connection with any vehicle shall operate while such vehicle is in the custody or control of a member of the motor trade for the purpose of its overhaul upkeep or repair.

Repatriation Clause

- in respect of a claim occurring whilst the insured vehicle is being used in any country other than the Republic of South Africa and the Territorial Limits stated, the cover does not include:
 - parts stripped from the vehicle whilst left unguarded at the scene of an accident or whilst in transit back to the Republic of South Africa.
 - 2. theft of spare parts and or any accessories on the vehicle
 - any amount payable exceeding r 10 000 for recovery costs (exceeding the first amount payable) under this 3. sub-section
 - 4. all cover provided by sub-section b - liability to third parties.
- If, following an accident the insured vehicle is not returned to the republic of South Africa and it is declared a constructive total (B) loss outside the republic of South Africa:
 - the company will settle the claim for the estimated cost of repairs or the lesser of the market/retail/agreed value (as selected by the Insured), and the maximum indemnity less:
 - (a) the first amount payable.
 - (b) the value of the salvage calculated as if the vehicle had been recovered and returned to a major repair centre in the Republic of South Africa;
 - 2. on payment as set out in (b) (1) above the salvage shall belong to the insured.

Optional Limitations

Third party only limitation (if stated in the schedule to be applicable)

Subsection A and C and the No-Claim Rebate provisions are cancelled.

Third party, fire and theft only limitation (if stated in the schedule to be applicable)

The liability of the Company under Subsection A is restricted solely to loss or damage resulting from fire, Self-ignition lightning or explosion or by theft or any attempt thereat. Further, Subsection C and the No-Claim Rebate provisions are cancelled.

Specific Exceptions - (applicable to sub-sections A, B & C)

- 1. The Company shall not be liable for any accident, injury, loss, damage or liability
 - Whilst the vehicle is being used otherwise than in accordance with the description of use clause
 - Incurred outside the Republic of South-Africa, Namibia, Botswana, Lesotho, Swaziland, Zimbabwe and Malawi but the insurers will indemnify the Insured against loss of or damage to any vehicle while in transit by sea or air between ports or places in these territories including loading and unloading incidental to such transit
 - (c) Incurred while any vehicle is being driven by
 - The Insured while under the influence of intoxicating liquor or drugs (unless administered by or prescribed by and taken in accordance with the instructions of a member of the medical profession other than himself) or while not licensed to drive such vehicle
 - (ii) any other person with the general consent of the Insured who to the Insured's knowledge is under the influence of intoxicating liquor or drugs (unless administered by or prescribed by and taken in accordance with the instructions of a member of the medical profession other than himself) or who is not licensed to drive such vehicle, but his shall not apply if the Insured was unaware that the driver was unlicensed and the Insured can prove to the satisfaction of the company that, in the normal course of his business, Procedures are in operation to ensure that only licensed drivers are permitted to drive insured vehicles.
 - Whilst the vehicle is in an un-roadworthy condition, unless the condition of the vehicle is not a contributing factor to (d) any accident, injury, loss, damage or liability.







MOTOR, MOTORCYCLE, CARAVAN AND TRAILER

Provided that any driver shall be deemed to be licensed to drive the vehicle if he is complying with the licensing laws relating to any of the territories referred to under Specific exception (b) or if non-complying with the licensing laws relating to any license subject to periodic renewal or if a licence, is not required by law or while such driver is learning to drive and is complying with the laws relating to learners

The Company shall not be liable for any claim arising from contractual liability, unless such liability would have attached to the Insured 2. notwithstanding such contractual agreement.

Specific Condition - (applicable to sub-sections A, B & C)

If during the currency of this section any driver's licence in favour of the Insured or their authorised driver is endorsed suspended or cancelled or if he or they shall be charged or convicted of negligent reckless or improper driving, notification shall be sent in writing to the Company immediately the Insured have knowledge of such fact.